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|  | Norwegian University of Science and TechnologyHR and HSE DivisionPayroll and HR-services Section |  |  |

**Account information - payments abroad**

Registration of bank account details for payment/reimbursement to individuals abroad.

The bank account must be registered to the same person as the recipient of the payment/reimbursement.

If your bank does not have an IBAN-address – please provide the bank code and other necessary relevant bank information correspondent to your country’s bank system.

Please use CAPITAL LETTERS.

Date of birth Sex

|  |  |  |
| --- | --- | --- |
|       | (dd.mm.yy) | M**[ ]**  / F**[ ]**  |

Beneficiary

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|       |

Beneficiary’s address

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|       |

Beneficiary’s post code and cityCountry code

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| --- | --- | --- |
|       |   |    |

Beneficiary’s bank account number

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|       |

BIC-address (SWIFT-code)

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IBAN-code - compulsory for Europe and Tunisia, except Russia, Bulgaria, and some former Yugoslav republics

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**Examples of countries with IBAN** – no. of characters including the two-letter country code at the start:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Austria (20) Belgium (16) Bosnia-Hercegovina (20)Czech Republic (24) | Denmark (18)Estonia (20) Finland (18)France (27) | Germany (22)Greece (27) Hungary (28)Iceland (26) | Ireland (22)Italy (27)Latvia (21)Lithuania (20) | Malta (31)Netherlands (18) Polen (28) Slovakia (24) | Slovenia (19)Spain (24) Sweden (24) Switzerland (21) | UK (22) |

**If there is no IBAN-code** - please provide the bank code and other necessary relevant bank information correspondent to your country’s bank system.:

Bank-code

|  |
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|       |

Beneficiary’s bank

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|       |

Bank address

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|       |

Bank post code and city Country code

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|       |  |    |

Federal wire, ABA, routing no. (USA)

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Clearing code (Canada)

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# Other:

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| Canada | CC + 9 digits (Clearing Code) | USA | FW + 9 digits (Fed.Wire, ABA or Routing No.) |
| **Australia** | AU + 6 digits (Bank/State/Branch) | **South-Afrika** | ZA + 6 digits (South Africa National Clearing System) |