COTUTELLE AGREEMENT

This Agreement sets out the guidelines for co-operation between the Norwegian University of Science and Technology (NTNU) and

institution

represented by:

Name, Rector, NTNU

and

Name, institution

These two institutions shall co-operate in respect of the doctoral degree training for

Name, candidate

1. Admission
It is a condition that the doctoral degree candidate satisfies the admission requirement at each of the two institutions and has been/will be admitted to an approved doctoral degree programme at both institutions.

Name, candidate ______________________ has been admitted to the doctoral training programme at____________________(faculty, NTNU) by decision of xx Month year by the ______________________ (faculty, NTNU) and to the programme for ______________________ (institution) by decision of xx Month year by the ______________________

2. Funding
The candidate's doctoral education is financed as follows:

___________________________________________________________________________
___________________________________________________________________________

3. Organized academic training
The candidate’s programme (project, theoretical syllabus etc) shall satisfy the regulations/doctoral degree programme of both institutions.
4. Title of the dissertation
The two institutions approve a joint arrangement for a doctoral degree and a joint doctoral
dissertation when the latter shall be defended at a disputation. The title of the dissertation to
be prepared is:
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________

5. Registration
The doctoral degree candidate is to be registered at the two institutions for the following
period of agreement:
from __________________ to __________________

It shall be possible to complete the research work within the period of agreement, of which a
net period of 3 years is dedicated to the candidate’s doctoral degree training. Only
exceptionally may the duration be prolonged. This may be done only at the request of both the
principal supervisors, and provided the two institutions are in favour thereof. Such a request
should be made 3 months before the expiry of the period of the agreement. The decision is to
be formulated in an appendix to the present Agreement.

6. Supervisors
The candidate shall have at least one supervisor at each institution. Both supervisors are
responsible for the progress of the doctoral degree work.

From NTNU:
Name, supervisor_____________________________________________________________
is the principal supervisor.

From institution:
Name, supervisor_____________________________________________________________
is the joint supervisor.

The supervisors undertake to perform joint exercise of their advisory function in respect of the
doc toral degree candidate with the current regulations at each institution. They also undertake
to consult each other regularly concerning the progress of the research work.
7. Residency and research periods at the institutions
The doctoral degree candidate has made plans to spend time at two institutions in the following manner:

Institution, from, to___________________________________________________________
Institution, from, to___________________________________________________________
Institution, from, to___________________________________________________________

8. Work space
The candidate is entitled to a work space at both institutions in those periods when he/she is present there.

9. Reporting
The candidate and supervisors shall deliver separate annual reports on progress to both institutions.

10. Dissertation
The dissertation shall be written and defended in English, or another language both institutions agree upon.

The dissertation form is______________________________________________________
_________________________________________________________________________

The dissertation shall bear the imprint of the logo of both institutions and the cotutelle relationship shall be clear from the cover/title page of the dissertation.

11. Public dissertation
Both institutions take cognizance of the fact that no restrictions may be placed on the making public and publishing of the results or of the dissertation.

Where the candidate is the sole author of the doctoral degree dissertation, he or she alone has the copyright to the work. Where the doctoral degree dissertation consists of a collection of articles and a summary, the candidate alone will have the copyright to those parts that are the result of his or her independent effort.

12. Use of the results
Both institutions have the right to use the results and the dissertation for the purposes of teaching and research activities.

Separate agreements shall be written for works that may lead to patents.
13. Appointment of an adjudication committee
The adjudication committee shall be appointed by ________________________. Taking account of the PhD regulations of both institutions, the committee shall consist of

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

The supervisors should not be members of the committee and should not be its administrators either. The committee shall work in accordance with the regulations applying at the institution at which the disputation is held.

14. Disputation
The dissertation shall be defended at a single disputation which is planned to take place at:

___________________________________________________________________________

In connection with the disputation the regulations applying at the institution at which the disputation takes place shall normally be followed. Both supervisors must be present at the disputation.

Travelling and subsistence expenses relating to the disputation are to be covered by the institution at which the disputation takes place.

15. Degree
The dissertation is subject to the approval of both institutions which undertake to confer the Degree of

Philosophiae Doctor (PhD) at the Norwegian University of Science and Technology, and degree, institution __________________________________________

Both degree titles shall be explicitly mentioned in the report submitted from the disputation.

16. Diploma
Each of the two institutions will issue its own diploma. It shall be clear from the diploma and/or from a supplement that this is a cotutelle degree.
17. Financial compensation
Each institution is entitled to the financial compensation to which a doctoral degree gives rise in the home country.

Place and date                      Place and date                      Place and date

PhD candidate                      principal supervisor                     joint supervisor
NTNU                              institution                                   institution

Dean of the Faculty, NTNU                      institution

Place and date                      Place and date

Rector, NTNU                               institution